

# View and Edit an Apparatus



## View an Apparatus

You need *Apparatus Manager*, *Apparatus Checks Coordinator*, or *Apparatus Checks Participant* permissions to view an apparatus.

1. On a browser, go to <https://apparatus-checks.platform.firestationsoftware.com/select-apparatus>. You may need to sign in.
2. Select the apparatus you want to view.

The apparatus overview displays apparatus details, the most recent apparatus check, and the current inventory list for the apparatus.

### Select Apparatus

Engine 1 Never Checked		Brush Truck 2 Checked Today	
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Apparatus Checks

Sample Manager  
My Fire Department

Overview

Inventory

Checklist

Check History

Switch

Overview

Edit Apparatus

New Check

Apparatus Details

Information about the apparatus, its use, and status.

Engine 1  
Main Station

In Service  
Replacement Year

1/21/2015

Check Schedule  
Goes on Calls

Every 30 Days  
Yes

Latest Check

The most recent check for this apparatus.

No check history found

New Check

Explore Inventory

Click the arrow to expand or collapse compartments. Click on an compartment or item to view the details.

> Front Bay

> Middle Bay

> Rear Bay

# Edit an Apparatus

You need *Apparatus Manager* permissions to make these changes.

1. Follow the **View Apparatus** steps above to select an apparatus.
2. Click the *Edit Apparatus* button at the top of the page under the page title, or in the *Apparatus Details* section, click the gear icon button to open the menu and select *Edit*.
3. In the modal form, enter apparatus details and click *Save*.

## Overview

Edit Apparatus

New Check

Apparatus Details

Information about the apparatus, its use, and status.

Engine 1  
Station 1

In Service  
Replacement Year

1/21/2015

Check Schedule  
Goes on Calls

Every 30  
Yes

Edit

Delete

## Edit Apparatus



### Apparatus Information

Basic information about the apparatus.

#### Name

#### Station

#### In Service



#### Replacement Year

#### Description

### NFIRS Settings

The default settings for this apparatus that are copied to a call when this apparatus is used.

#### NFIRS ID

#### Type

#### Use

### Check Schedule

Specify how often the apparatus should be checked.

#### Days Between Checks

### Status

If the status indicates is out of service, then checks cannot be conducted and the apparatus will be archived.

Hidden apparatus do not show up in the apparatus list in Fire Station+ Apparatus Checks.

☐ Does not go on Calls

☐ Out of Service

☐ Hidden

### Photo

Upload a photo to of the apparatus. The file must be a JPEG or PNG and be 5MB or less.

or drag and drop

☒ Save

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