

# View Check History

## View a Check Report

You need *Apparatus Manager*, *Apparatus Checks Coordinator*, or *Apparatus Checks Participant* permissions to view apparatus check history and reports.

You can pick the questions that appear on the checklist when conducting an apparatus check. You can also add custom items to the checklist.

1. On a browser, go to <https://apparatus-checks.platform.firestationsoftware.com/select-apparatus>. You may need to sign in.
2. Select the apparatus you want to view.
3. In the left menu select *Check History*.
4. Click the "View Report" button on the right side of a completed check row.

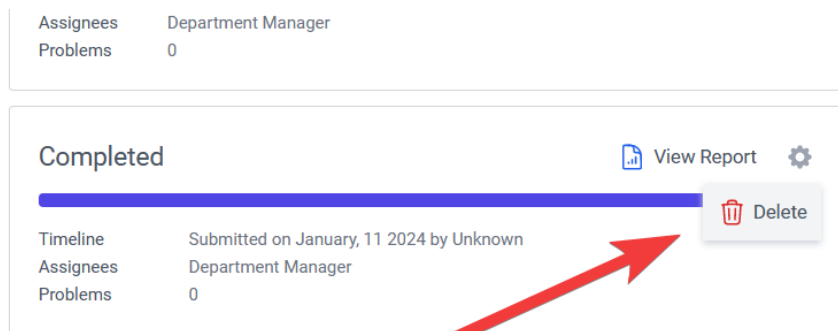
The screenshot shows the 'Apparatus Checks' web application interface. The top navigation bar includes a menu icon, 'Apparatus Checks' with a dropdown arrow, and a user profile for 'Department Manager' with the text 'My Fire Department'. The left sidebar contains five menu items: 'Overview', 'Inventory', 'Checklist', 'Check History' (highlighted with a red arrow), and 'Switch'. The main content area is titled 'View Check History' and features a section for 'Fire Station+ Checks' with a descriptive note. Below this, there are two summary cards: 'In Progress (14%)' and 'Completed'. Each card displays a progress bar, a 'Resume Check' or 'View Report' button, and a table of details including Timeline, Assignees, and Problems.

Section	Timeline	Assignees	Problems
In Progress (14%)	Started on January, 11 2024 by Department Manager	Department Manager	0
Completed	Submitted on January, 11 2024 by Unknown	Department Manager	0

# Delete a Check

You need *Apparatus* Manager permissions to delete apparatus checks.

1. Click the gear button on the right side of a check row.
2. Select "Delete".
3. Click "Confirm" at the bottom of the modal dialog.



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